



### **Enrichment Program Site Leader**

- *Reports to the Enrichment Coordinator and Program Director*
- *Full time, seasonal, hourly position*
- *Monday through Thursday 8ish to 6ish*
- *Responsible to execute programs created by the Program Director for the Summer Enrichment Program.*

*The After School and Summer Enrichment Program is a state-licensed day care for elementary school aged children that is designed to increase physical and outdoor activity, expose participants to healthy ideas, and build personal skills and confidence.*

### **Qualifications**

- Previous experience working with elementary school-aged children in an organized setting.
- First Aid & CPR Certified (may obtain upon hire)
- Valid CO Driver's License
- Pass civil and criminal background checks
- Other certifications as require by state licensure
- Willingness to work as a substitute during the Program Manager's absence.

### **Duties**

#### **Program Implementation:**

- Understand Voyager's mission, and implement the program accordingly;
- Show up to site on time, fully prepared, and appropriately dressed to work with children;
- Cultivate positive, nurturing relationships with program participants;
- Adhere to disciplinary, transition, and communication protocols that align with best practices and that ensure that all participants can experience success in the program.
- Understand and adhere to child care rules that apply to the program.

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[www.voyageryouthprogram.org](http://www.voyageryouthprogram.org)

*For eighteen years, enriching a community where youth thrive!*